



The California State University  
**APPLICATION FOR INTRASYSTEM VISITOR ENROLLMENT**  
(See instructions on reverse side)

This application is to be used by CSU students who wish to transfer temporarily to another CSU campus.

**Part I. TO BE COMPLETED BY THE STUDENT**

- A. 1. Home campus: \_\_\_\_\_ 2. Proposed Host campus: \_\_\_\_\_  
3. Quarter & Year away from \_\_\_\_\_ 4. Home campus file No.: \_\_\_\_\_  
Cal Poly: \_\_\_\_\_  
5. Have you ever applied for admission or enrolled at the host campus? Yes / No If so, when? \_\_\_\_\_  
6. Legal name: \_\_\_\_\_  
(Last) (First) (Middle) (Maiden)  
7. Social Security No.: \_\_\_\_\_ 8. Date of birth: \_\_\_\_\_  
Month / Day / Year  
9. Mailing Address: \_\_\_\_\_  
Number and Street  
City / State / Zip  
10. Home Telephone: \_\_\_\_\_ 11. Message Telephone: \_\_\_\_\_  
12. Class level at time of planned enrollment: ☐ Freshman ☐ Sophomore ☐ Junior ☐ Senior ☐ Graduate  
13. Major field: \_\_\_\_\_ and/or credential objective: \_\_\_\_\_  
14. Last High School attended (Freshman and Sophomores must complete):  
\_\_\_\_\_  
(School Name) (City / State) (County in CA) (Date of Graduation)  
15. Are you a veteran of the US Armed Forces? \_\_\_\_\_ If so, discharge date: \_\_\_\_\_  
16. Indicate any verified disability for which assistance is provided by the home campus:  
\_\_\_\_\_  
17. Are you receiving financial aid? ☐ Yes ☐ No

- B. Listing of course(s) planned at host campus: (If a planned course is a major requirement at the home campus, approval of the departmental chair at the home campus is required.) Use additional sheet if necessary.

Course at Host Campus Course # / Ex: ENGL 1A	# of units	S or Q	Equivalent Course at Home Campus Course # / Ex: ENGL 134	# of units	S or Q	Dept. Chair Approval

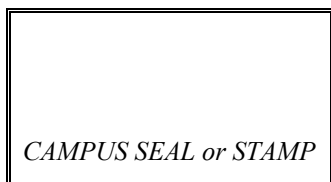
I certify that the information I have entered above is true and that I have read and understand the eligibility requirements, enrollment conditions and procedures stated.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Part II. TO BE COMPLETED BY HOME CAMPUS**

Residence status for fee purposes: ☐ Resident ☐ Nonresident  
County of residence \_\_\_\_\_ with code of \_\_\_\_\_  
Student is currently an international (VISA) student: ☐ No ☐ Yes

Registrar's Certification: I certify that this student's residence and academic status are correct according to the official records of this campus, that the student is eligible as of this date to register as a continuing student, that the student qualifies for temporary transfer in accordance with Section 40808 of Title 5, that the student has complied with pertinent health-related requirements, and that this institution approves this request for temporary transfer for one term only.



Signature \_\_\_\_\_  
Title \_\_\_\_\_  
Home Campus \_\_\_\_\_ Date \_\_\_\_\_



## **POLICIES AND PROCEDURES FOR INTRASYSTEM VISTOR STATUS**

### **ELIGIBILITY REQUIRMENTS**

#### *Undergraduate*

1. Student has completed at least one term at the home campus as a matriculated student and earned at least 12 units there.
2. Student has attained a grade point average of 2.0 or better in all work completed at the home campus and is in good standing at that campus.
3. Student is eligible to register under continuing status at home campus.

#### *Graduate*

1. The student has completed at least one term at the home campus as a matriculated student.
2. The student has been admitted to or is enrolled in an authorized graduate program at the home campus.
3. The student was in good standing at the last college attended.

### **ENROLLMENT CONDITIONS**

1. Approval will be for one term only and is subject to space availability and enrollment priority policies of the host campus.
2. To remain beyond the term in which you are a visitor, a regular application must be filed.
3. Visitor status will not be approved if the terms overlap on home and host campuses.
4. Concurrent enrollment at another CSU campus is not possible while in visitor status.
5. Financial aid is available to visitors only through the home campus and students eligible for veterans, rehabilitation, social security and other federal, state or county benefits must secure eligibility certification through the home campus.
6. All required fees must be paid at the time of visitor registration.
7. A record of credit earned at the host campus will automatically be sent to the home campus.
8. Evidence of completion of course prerequisites may be required at time of enrollment (i.e. personal transcript copy or grade reports).

#### *Procedures*

1. Student completes application and submits to registrar on home campus at least four weeks in advance of first day of classes at host campus. Earlier submission up to three months before classes begin) may improve registration opportunity.
2. Home campus completes Part II and forwards to host campus if approved, or returns to student if disapproved.
3. Host campus provides registration instructions if application is accepted, or returns application with explanation if it cannot be accepted.